



# Volunteer Boston

A web resource for community service organizations and their volunteers.

P.O. BOX 0056  
ALLSTON, MASSACHUSETTS 02134  
<http://www.VolunteerBoston.org>

File No. \_\_\_\_\_  
Date Rec'd \_\_\_\_\_

## Submission: Banner Ad

### I. Instructions

State your organization here. Instructions for submission follow.

**Organization Name:** \_\_\_\_\_

Is your organization indexed in the Volunteer Boston website?  Yes - Please continue.  
 No - Stop. You must first submit your organization listing. Return to the submissions page <<http://www.VolunteerBoston.org/HTM/Submissions.shtml>>.

**Option A:** Supply a banner graphic by email:

- 1) Form completion: **ACROBAT (full version only):** Complete and save an electronic copy of this form.  
**ACROBAT (READER only version):** We recommend downloading the .doc form so that you can submit by email.
- 2) Submission: Email electronic files including the banner graphic files to: <[submissions@VolunteerBoston.org](mailto:submissions@VolunteerBoston.org)>. (If all else fails, mail printed forms to the address above, Attn: Submissions, Volunteer Boston.)
- 3) Payment: Make checks payable to Volunteer Boston. Send payment to the above address, Attn: Admin, Volunteer Boston.

**Option B:** Develop a banner graphic with the assistance of Volunteer Boston.

- 1) Please make an inquiry by email to: <[submissions@VolunteerBoston.org](mailto:submissions@VolunteerBoston.org)>.

**Specifications:** Banner graphics will be converted to 560px wide by 70px high for 72ppi display in GIF format. It is recommended that a link accompany the ad.

**Payment:** Banner ads are currently fee free.

### II. Administrative Information

The information provided below will be kept on file at Volunteer Boston. Not for distribution.

#### Submitter

Name:	Address:		
Position:			
Phone:	Fax:	City:	State: MA Zip:
Email:			
Additional:			



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### III. Banner Ad Information

This information comprises a private record and enables us to post your banner ads.

#### Banner Ad #1

Graphic file name: _____	Submitted by: <input type="checkbox"/> Email to <submissions@VolunteerBoston.org>
Format: <input type="checkbox"/> jpg <input type="checkbox"/> gif <input type="checkbox"/> tif <input type="checkbox"/> pct <input type="checkbox"/> other: _____	<input type="checkbox"/> Other: _____
Banner http or email link: _____	Display begins: Display ends: Total # days displayed:
Banner ads are currently fee free.	

Ad #1 Fee  
\$ 0.00

#### Banner Ad #2

Graphic file name: _____	Submitted by: <input type="checkbox"/> Email to <submissions@VolunteerBoston.org>
Format: <input type="checkbox"/> jpg <input type="checkbox"/> gif <input type="checkbox"/> tif <input type="checkbox"/> pct <input type="checkbox"/> other: _____	<input type="checkbox"/> Other: _____
Banner http or email link: _____	Display begins: Display ends: Total # days displayed:
Banner ads are currently fee free.	

Ad #1 Fee  
\$ 0.00

#### Payment

Total amount due = \$0.00
Make checks payable to Volunteer Boston. Send payment to Attn: Admin, Volunteer Boston, P.O. Box 0056, Allston, MA 02134